



Human Resources Division  
1231 Eleventh Street  
P.O. Box 4060  
Modesto, CA 95352  
(209) 526-7341  
[www.mid.org](http://www.mid.org)

## EMPLOYMENT OPPORTUNITY

### DISPATCHING SHIFT SUPERVISOR

***\$8,184.80 Monthly***  
*Plus excellent paid benefits*

#### ***THE POSITION***

There is one (1) full-time vacancy in the Operations Department, Electric Resources Division. ***Any qualified applicant may apply. This is a non-exempt position and is part of the Utility Services and Maintenance Bargaining Unit. An Agency Shop Agreement covers this Bargaining Unit.***

***\*\*\* NOTE:*** The list established as a result of this recruitment may be used to fill other Dispatching Shift Supervisor positions that may occur within the District through September 4, 2008.

#### ***ESSENTIAL DUTIES:***

- Supervise, plan, organize, direct and evaluate the work of District dispatching shift personnel in the operation of the District's and other utility entities electrical and irrigation facilities
- Assure compliance with District and other agency requirements
- Assure department personnel respond appropriately to directives from the Balancing Authority or designee and the Reliability Coordinator
- Train personnel; observe and enforce District Safety Rules; coordinate electric generation and water control
- Prepare, field check, review and issue switching orders
- Maintain communication with District personnel, other agencies and the public as required
- Prepare logs, records and reports
- Monitor control center premises for security and building system operations

This position involves shift, weekend, and holiday work including 10 and/or 12-hour rotating and/or relief shifts.

Other related duties include: other duties as assigned.

#### ***MINIMUM QUALIFICATIONS***

Any combination of education, experience, knowledge and abilities may satisfy the necessary minimum qualifications. A typical way to obtain the education, experience, knowledge and abilities would be:

**Education:** High school diploma or equivalent. Two (2) years of college related courses. Must be NERC Certified as required for a Transmission Operator as defined by NERC.

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**Experience:** Five (5) years experience as a Dispatcher or equivalent position.

**Knowledge and Abilities:**

- Knowledge of water and power system dispatching; generation, transmission, distribution, control and protective equipment; safety practices; interconnected utility operations; department policies and procedures and principles of effective supervision
- Ability to use a computer to effectively prepare reports documents and communicate using email
- Ability to train, instruct, and evaluate personnel; set and achieve goals and objectives; develop effective work methods; read drawings, schematics and maps
- Ability to prepare clear, complete and concise written reports and procedures; follow oral and written instructions
- Work cooperatively and communicate effectively with others

**Special Requirements:** Must have a valid California Class C driver license. Must maintain NERC certification as required for a Transmission Operator as defined by NERC.

***APPLICATION PROCEDURE***

Qualified applicants must submit a completed District application to the Human Resources Department. A supplemental statement (one or two pages) describing experience and qualifications for the position is recommended but not required.

Applications will be reviewed on a comparative basis and only those most qualified will be invited to continue in the selection process which will consist of an overall assessment of the individual's skills through (1) written test; (2) oral interview; (3) assessment center; and (4) contacting of references to include current and former supervisors.

The applicant must have passed the interview portion of the recruitment in order to proceed to the MID's Assessment Center. A candidate must perform successfully in each phase of the testing in order to continue in the selection process.

Applicants requiring necessary accommodations to the application process may contact Human Resources at (209) 526-7341. California Relay Service is available at (800) 735-3933 voice and (800) 735-2929 TDD.

**APPLY IMMEDIATELY.** Recruitment will close upon receipt of sufficient number of qualified District applications. Applications are available at [www.mid.org](http://www.mid.org) or at the MID Human Resources Department, 1231 11<sup>th</sup> St., Modesto, CA 95354, (209) 526-7341.

***INFORMATION CONTAINED IN THIS ANNOUNCEMENT MAY BE SUBJECT TO CHANGE WITHOUT NOTICE.***